



## County of Los Angeles Prison to Employment (P2E) SSEL Program Participation Guidelines

**P2E Eligibility:** Prison to Employment is a State funded program to assist justice involved individuals get reestablished into the workforce. To be eligible for the P2E program, an individual must meet the following criteria:

- 18 years of age or older
- Unemployed or Underemployed
- Los Angeles County Resident with the Legal Right to Work in the United States

### **AND**

- Formerly Incarcerated or Currently Justice Involved
- Released from custody after January 1, 2020

**P2E SSEL Participation Guidelines:** Individuals who are currently justice involved or have been formerly incarcerated can be referred to participate in the Prison to Employment (P2E) program. If these individuals need work experience, they will be referred to for enrollment in the Supportive Services and Earn and Learn (SSEL) component of the P2E Program. This program not only offers transitional work experience but supportive services, where needed, to engage in employment related activities and interaction with a Lived Experience Mentor. In addition to the eligibility criteria outlined above, there must be an indicated need to gain work experience, the following are guidelines that shall be used by agencies on a case-by-case basis to help determine candidates who might benefit the most from the P2E program:

- Enrolled in P2E Individual Direct Services (IDS) at P2E Hub:** Participant should be enrolled in P2E through a P2E Hub to ensure development of an Individual Employment Plan (IEP) on file that will detail that the participant has been properly assessed and has a career plan developed. Assessment is key to ensure that the participant will be a good fit for the Earn and Learn assignment.
- Employment Status:** Unemployed or Underemployed (not working more than 20 hours weekly).



Attachment B



- Housing:** Given growing housing instability in Los Angeles County, and the importance of employment to help individuals achieve housing stability, those in temporary housing and/or participating in housing programs can be considered for participation. The goal is to have a stable enough base to show up to work or work preparation settings on-time, clean and dressed appropriately, with verifiable contact information to facilitate communication with potential employers.
- Substance Use:** Many employers drug test. If a candidate has a history of substance abuse, they should be capable of remaining substance free and/or be willing to actively participate in a substance abuse treatment program with observable progress in recovery.
- Mental Health:** Prospective work experience participants need to be able to show up to work and/or function appropriately on the job. If the candidate has a history of mental health issues, they should be stable enough to function appropriately in workforce development services and in employment. Supportive services are available to assist individuals with challenges in this area.