



# COUNTY OF LOS ANGELES WORKFORCE DEVELOPMENT PROGRAMS BULLETIN



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## Los Angeles County CalJOBS User ID Request Form

This Bulletin supersedes Bulletin WIA-RS-B14-02

### PURPOSE

The purpose of this bulletin is to provide America's Job Centers of California (AJCC) staff and partners with the Los Angeles County CalJOBS User ID Request Form (Attachment A). This Bulletin is effective immediately.

### SCOPE

AJCC staff, as well as any other partners that utilize the Los Angeles County CalJOBS system, are to use the User ID Request Form when adding, editing or deleting a Los Angeles County CalJOBS user account.

### ACTION

To effectively manage user ID issuances, all requests must follow the procedures as outlined within the Los Angeles County CalJOBS User ID Request Form.

Service providers must ensure that the information provided herein is communicated throughout the operations, management and governance structure of the contractor organization and that the Bulletin is appropriately maintained until further notice.

### INQUIRIES

Inquiries regarding this bulletin and the information described herein should be directed to [caljobstechsupport@wdacs.lacounty.gov](mailto:caljobstechsupport@wdacs.lacounty.gov).

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Attachment:  
Los Angeles County CalJOBS User ID Request Form (Attachment A).