



**Attachment I**

**Los Angeles County**

**AJCC Title V SCSEP  
Contact Information Update Form**



LA County Workforce Development, Aging and Community Services (WDACS) Title V Senior Community Service Employment Program (SCSEP) Operations Division uses these contacts for all programmatic needs, including releasing program updates, changes, and requirements. It is the AJCC's responsibility to ensure the contact list is up to date at all times.

*AJCC/Agency Name	
*Address	
*Phone	
*Fax/*TTY (required)	
<b>SCSEP Case Manager/Job Developer</b>	
<b>Case Manager/Job Developer: Name</b>	
<b>Case Manager/Job Developer: Phone</b>	
<b>Case Manager/Job Developer: Cell Phone</b>	
<b>Case Manager/Job Developer: E-Mail</b>	
<b>Payroll Staff</b>	
<b>Payroll Staff: Name</b>	
<b>Payroll Staff: Phone</b>	
<b>Payroll Staff: Cell Phone</b>	
<b>Payroll Staff: E-Mail</b>	
<b>Optional</b>	
Other Representative: Name	
Other Representative: Title	
Other Representative: Phone	
Other Rep: Cell Phone (optional)	
Other Representative: E-Mail	
Print Name	Title
Signature	Date

Form must be completed and sent by the Operations Manager ONLY. Please e-mail the completed form to [scsep@wdacs.lacounty.gov](mailto:scsep@wdacs.lacounty.gov).

