

# Los Angeles County Department of Economic Opportunity

## Adult Workforce Development Program Fact Sheet

### Program Description

Workforce Innovation and Opportunity Act (WIOA) Adult Program provides services to adults aged 18 or over. The goal of the Adult Program is to assist Participants to achieve self-sufficiency by providing a menu of WIOA Services. All Individuals will be provided access to Basic and Individualized Career Services, Training, placement, and follow-up services through the America's Job Center of California (AJCC) system and its partners. There is no cost to the services but you must be eligible to receive them.

#### Useful Links:

[ajcc.lacounty.gov](http://ajcc.lacounty.gov)

[workforce.lacounty.gov](http://workforce.lacounty.gov)

#### Contact Us:

[AJCCOPS@opportunity.lacounty.gov](mailto:AJCCOPS@opportunity.lacounty.gov)

Or Call 211

Revised 5/2018

### Services

**Basic Career Services:** *Services are available to all individuals and do not require WIOA registration or enrollment.*

- Eligibility determination;
- Outreach, intake and orientation to the AJCC system;
- Initial Assessment;
- Job search and placement assistance;
- Referrals to and coordination of activities with other programs and services;
- Workforce and labor market employment statistic information;
- Training, education, and rehabilitation provider performance and program cost information;
- Local Area Performance information;
- Information on and referral to supportive services;
- Financial aid eligibility assistance;
- Information on unemployment compensation.

**Individualized Career Services:** *Registration and enrollment in the WIOA program is required.*

- Comprehensive and specialized assessments;
- Development of an Individual Employment Plan (IEP);
- Group and/or individual counseling and mentoring;
- Career planning;
- Short-term pre-vocational services
- Internships and work experiences that are linked to careers;
- Workforce preparation activities-basic academic skills, critical thinking, digital literacy, etc.;
- Financial literacy services;
- Out-of-area job search assistance and relocation assistance;
- English language acquisition and integrated education and training programs.

**Supportive Services:** Supportive services may be provided to Participants who are receiving Career Services and who are unable to obtain services through other programs to participate in WIOA activities.

**Training Services:** *Training services may be provided to Participants who are unable to obtain other grant/funding assistance for such services or require additional assistance beyond the monies available from other grants.*

- Occupational skills training, including training for nontraditional employment;
- On-the-job training;
- Incumbent worker training;
- Trainings in Cooperative Education Programs;
- Training programs operated by the private sector;
- Skill upgrading and retraining;
- Entrepreneurial training
- Transitional jobs;
- Job readiness training;
- Adult education and literacy

### **Frequently Asked Questions:**

**Q: How do I apply for services? A:** Contact us at <http://workforce.lacounty.gov/employment-services-referral/> or at [AJCCOPS@opportunity.lacounty.gov](mailto:AJCCOPS@opportunity.lacounty.gov)

510 S. Vermont Ave., 11<sup>th</sup> Floor, Los Angeles, CA • [ajccops@opportunity.lacounty.gov](mailto:ajccops@opportunity.lacounty.gov)



America's **JobCenter**  
of California<sup>SM</sup>

department  
of economic  
opportunity  
COUNTY OF LOS ANGELES