



AGREEMENT UTILIZATION AND PROPRIETARY NATURE OF THE TRANSITIONAL AGED YOUTH WORLD OF WORK (TAYWOW) CURRICULUM

This agreement is to stipulate the conditions that shall be honored between the Youth@Work (Y@W) case manager named below with _____ (Agency) regarding utilization of the TAYWOW curriculum. This agreement is valid upon signature and remains in effective as long as the TAYWOW is utilized or until County specifies otherwise.

I, _____

1. Agree to respect the proprietary nature of the TAY Career Development Manual and training manual (WOW Book) and not sublicense or disseminate the TAY Career Development Manual, the WOW Book or any other materials related to Curriculum implementation without written consent from WDACS.
2. Understand that all rights, title and interest in and to any materials, inventions or works and patents, trademarks, copyrights or other intellectual property rights associated therewith created by the Workplace Center, Columbia University School of Social Work) including but not limited to the TAY Career Development Manual and WOW Book shall be owned by the LA TAY COLLABORATIVE.
3. Understand that WDACS' Agencies, shall have nonexclusive royalty free, perpetual, irrevocable license to use and sublicense the Career Development curriculum and training manuals, with no material modifications.
4. Only WDACS may authorize changes to the WOW Book as approved by the TAY COLLABORATIVE. Agencies are prohibited from making any material change to the curriculum or its materials.
5. Acknowledge that I received training from an authorized Master Trainer from my Agency on ___/___/___.
6. Acknowledge the use of the WOW Book is restricted solely to the training of youth within the Y@W program.
7. Shall in no case receive any income, payment, or any other benefit (financial or otherwise), either directly or indirectly, including recovery of or contribution toward salary or wages of the trainers or any costs accrued.
8. Shall in no case consider this license be construed as permitting the training of any personnel at a university, college or other educational facility in the use of the TAY Career Development curriculum.
9. I understand that a Trainer who is no longer employed by the Agency is not licensed to continue using the TAY training manual and immediately forfeits the privilege upon separation from the Agency.
10. Provide all youth with access to the WOW book and Certificate of Completion. Agencies are encouraged to share electronic copies with the youth.
11. Shall comply with all applicable HIPAA requirement and all federal, state and local laws and shall abide by all mandated statutes for the protection of family/client confidentiality related to TAYWOW.

I acknowledge and accept the conditions established herein to utilize the TAYWOW curriculum.

Print Name	Signature	/ /
		Date

Print Name (Supervisor)	Signature	/ /
		Date

Print Organization Name