

Project Room Key

Required

1. AJCC

LAO - West Los Angeles AJCC

2. Participant's Youth@Work Application ID# / WIOA Application ID #

3. Participant's First Name

4. Participant's Last Name

5. Is this a new placement?

Yes

No, this is to update an existing placement

SAMPLE

6. Placement Date

Please input date in format of M/d/yyyy

7. Worksite Name (Hotel/Motel Name)

8. Worksite Address

9. Hours worked per week

10. Days per week

11. Scheduled Shift - Full time or part-time that includes hours worked within these shifts

- 1st Shift - 7am-3:30pm
- 2nd Shift - 3pm-11:30pm
- 3rd Shift - 11pm-7:30am

SAMPLE

12. End of Placement Date

Enter your answer

Submit

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SAMPLE