



# **LOS ANGELES COUNTY**

## **WIOA ADULT, DISLOCATED WORKER, and YOUTH PROGRAMS DIRECTIVE**

**NUMBER: WIOA D16-03**

**SUBJECT: 70 PERCENT LLSIL AND POVERTY  
GUIDELINES FOR 2016**

**DATE: August 1, 2016**

**EFFECTIVE DATE: Immediately**

**TO: WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) ADULT,  
DISLOCATED WORKER, AND YOUTH AGENCIES**

**“This Directive supersedes Directive WIOA D15-02”**

### **PURPOSE**

Attached is the State of California's EDD Directive WSDD16-02 dated July 20, 2016 that issues the 2016 70 percent Lower Living Standard Income Level (LLSIL) published by the Secretary of Labor in the *Federal Register* on March 25, 2016. It also issues the 2016 poverty guidelines published by the U.S. Department of Health and Human Services (HHS) in the *Federal Register* on January 25, 2016.

### **BACKGROUND**

The State of California Employment Development Department (EDD) has issued an updated Directive that provides the 70 percent LLSIL and poverty guidelines for 2016.

### **REFERENCES**

- Workforce Innovation and Opportunity Act (WIOA) Sections 3(36), 127(b)(2)(C), 132(b)(1)(B)(v)(IV), and 134(d)(1)(A)(x)
- Federal Register, Volume 81, Number 58, “WIOA; LLSIL” (March 25, 2016)
- Federal Register, Volume 81, Number 15, “Annual Update of the HHS Poverty Guidelines” (January 25, 2016)

### **EFFECTIVE DATE**

This directive is effective upon release.

## **ACTIONS**

Los angeles County WIOA Adult, Dislocated Worker, and Youth service providers shall ensure that the requirements described herein are communicated throughout the operations, management and governance structure of the agency's organization and that this Directive is appropriately maintained until further notice. See the attached EDD Directive WSDD16-02.

## **INQUIRIES**

If you have any questions regarding this directive please contact:

- Adult and Dislocated Worker programs - [wioaops@css.lacounty.gov](mailto:wioaops@css.lacounty.gov)
- Youth programs – [youthatwork@css.lacounty.gov](mailto:youthatwork@css.lacounty.gov)



**Josie Marquez, Assistant Director  
Workforce and Community Services Branch**

Attachment  
EDD Directive WSDD16-02

## 70 PERCENT LLSIL AND POVERTY GUIDELINES FOR 2016

### EXECUTIVE SUMMARY

This policy provides the guidance and establishes the procedures regarding the 70 percent Lower Living Standard Income Level (LLSIL) for 2016 published by the Secretary of Labor in the *Federal Register* on March 25, 2016. This policy also issues the 2016 poverty guidelines published by the U.S. Department of Health and Human Services (HHS) in the *Federal Register* on January 25, 2016. This policy applies to all Local Workforce Development Areas (Local Areas) and is effective on their dates of publication in the *Federal Register*, March 25, 2016, and January 25, 2016, respectively.

This policy contains one state-imposed requirement, which is in ***bold, italic*** type.

This directive finalizes Workforce Services Draft Directive *70 Percent LLSIL Poverty Guidelines for 2016* (WSDD-143), issued for comment on May 9, 2016. The Workforce Development Community submitted two comments during the draft comment period. A summary of comments, including all changes, is provided in Attachment 2.

This policy supersedes Workforce Services Directive *70 Percent LLSIL and Poverty Guidelines for 2015* (WSD15-01), dated July 17, 2015. Retain this directive until further notice.

### REFERENCES

- *Workforce Innovation and Opportunity Act* (WIOA) Sections 3(36), 127(b)(2)(C), 132(b)(1)(B)(v)(IV), and 134(d)(1)(A)(x)
- *Federal Register*, Volume 81, Number 58, "WIOA; LLSIL" (March 25, 2016)
- *Federal Register*, Volume 81, Number 15, "Annual Update of the HHS Poverty Guidelines" (January 25, 2016)

### BACKGROUND

The WIOA Section 3(36)(A) sets the criteria Local Areas use in determining whether an individual is a low-income individual. These criteria include two sets of data: the poverty guidelines, as published by HHS, and 70 percent of the LLSIL, as determined by the Secretary of Labor. The Local Areas are to use the higher of these two measures to establish low-income

status for eligibility purposes of WIOA Title I programs. The WIOA requires annual revisions to both sets of data. All Local Areas use the same poverty guidelines. However, the LLSIL identifies maximum qualifying income levels for residents in either of two broad geographic designations: metropolitan and non-metropolitan areas. Metropolitan income levels apply to residents living within Metropolitan Statistical Areas (MSAs) as defined by the Office of Management and Budget. Non-metropolitan income levels apply to places with populations under 50,000. In addition to the broad metropolitan and non-metropolitan designations, the Department of Labor identifies three MSAs in California that have unique LLSILs: the San Diego MSA, the Los Angeles/Riverside/Orange County MSA, and the San Francisco/Oakland/San Jose MSA.

## POLICY AND PROCEDURES

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1. Select the appropriate table for use by your Local Area from the five tables in the attachment *(In those instances where a Local Area encompasses both metropolitan and non-metropolitan areas, the state has designated the higher of the LLSIL figures for use within the entire Local Area).*
2. Use the higher of either the LLSIL or the poverty guideline for the appropriate family size to determine low-income status. A comparison of the applicant's actual family income during the six-month income determination period with the six-month figures on the charts enables the reviewer to immediately determine income status.
3. *Local Workforce Development Boards must set the criteria for determining whether employment leads to self-sufficiency. At a minimum, such criteria must provide that self-sufficiency means employment that pays at least 100 percent of the LLSIL established for a Local Area.*

## ACTION

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Notify all affected staff of the changes to the LLSIL and poverty guidelines in this directive.

## INQUIRIES

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If you have any questions, please contact your assigned [Regional Advisor](#) at 916-654-7799.

/S/ JOSÉ LUIS MÁRQUEZ, Chief  
Central Office Workforce Services Division

Attachments are available on the internet:

1. [70 Percent LLSIL and Poverty Guidelines for 2016](#)
2. [Summary of Comments](#)



Table 2—Los Angeles/Riverside/Orange County Metropolitan Statistical Area

Local Areas	Anaheim	Orange County	San Bernardino County				
	Foothill E&T Consortium	Riverside County	SELACO Consortium				
	Pacific Gateway	Santa Ana City	South Bay Consortium				
	Los Angeles City	San Bernardino County	Ventura County				
	Los Angeles County	SELACO Consortium	Verdugo Consortium				
<b>Family Size</b>							
	1	2	3	4	5	6	Each Add'l add
<b>70% LLSIL</b>							
Annual	\$10,622	\$17,406	\$23,898	\$29,502	\$34,813	\$40,719	\$5,906
6 Months	\$5,311	\$8,703	\$11,949	\$14,751	\$17,407	\$20,360	\$2,953
100%	\$15,174	\$24,866	\$34,140	\$42,146	\$49,734	\$58,170	\$8,436
<b>Poverty Guidelines</b>							
Annual	\$11,880	\$16,020	\$20,160	\$24,300	\$28,440	\$32,580	\$4,160
6 Months	\$5,940	\$8,010	\$10,080	\$12,150	\$14,220	\$16,290	\$2,080

Table 3—San Francisco/Oakland/San Jose Metropolitan Statistical Area

Local Areas	Alameda County	Oakland City	Solano County				
	Contra Costa County	Richmond City	Sonoma County				
	Workforce Alliance of the	San Benito					
	North Bay (formerly Marin, Napa/Lake)	San Francisco City/Co.					
	NOVA Consortium	San Jose/Silicon Valley					
		Santa Cruz County					
<b>Family Size</b>							
	1	2	3	4	5	6	Each Add'l add
<b>70% LLSIL</b>							
Annual	\$11,444	\$18,752	\$25,737	\$31,772	\$37,495	\$43,852	\$6,357
6 Months	\$5,722	\$9,376	\$12,869	\$15,886	\$18,748	\$21,926	\$3,179
100%	\$16,349	\$26,789	\$36,767	\$45,389	\$53,564	\$62,646	\$9,082
<b>Poverty Guidelines</b>							
Annual	\$11,880	\$16,020	\$20,160	\$24,300	\$28,440	\$32,580	\$4,160
6 Months	\$5,940	\$8,010	\$10,080	\$12,150	\$14,220	\$16,290	\$2,080

Table 4—Metropolitan Areas

Local Areas	Fresno County Golden Sierra Consortium		Monterey County NoRTEC Consortium		Stanislaus County Tulare County Yolo County		
	Imperial County Kern/Inyo/Mono Consortium		North Central Consortium Sacramento City/Co.				
	Kings County Madera County Merced County		San Joaquin County San Luis Obispo County Santa Barbara County				
Family Size							
	1	2	3	4	5	6	Each Add'l add
70% LLSIL							
Annual	\$10,345	\$16,953	\$23,276	\$28,734	\$33,906	\$39,658	\$5,752
6 Months	\$5,173	\$8,477	\$11,638	\$14,367	\$16,953	\$19,829	\$2,876
100%	\$14,778	\$24,219	\$32,252	\$41,048	\$48,438	\$56,654	\$8,216
Poverty Guidelines							
Annual	\$11,880	\$16,020	\$20,160	\$24,300	\$28,440	\$32,580	\$4,160
6 Months	\$5,940	\$8,010	\$10,080	\$12,150	\$14,220	\$16,290	\$2,080

Table 5—Non-metropolitan Areas

Local Areas	Humboldt County Mendocino County		Mother Lode Consortium				
	Family Size						
	1	2	3	4	5	6	Each Add'l add
70% LLSIL							
Annual	\$10,228	\$16,762	\$23,014	\$28,406	\$33,526	\$39,209	\$5,683
6 Months	\$5,114	\$8,381	\$11,507	\$14,203	\$16,763	\$19,605	\$2,842
100%	\$14,611	\$23,946	\$32,877	\$40,580	\$47,894	\$56,013	\$8,119
Poverty Guidelines							
Annual	\$11,880	\$16,020	\$20,160	\$24,300	\$28,440	\$32,580	\$4,160
6 Months	\$5,940	\$8,010	\$10,080	\$12,150	\$14,220	\$16,290	\$2,080

# SUMMARY OF COMMENTS

## Draft Directive 70 PERCENT LLSIL AND POVERTY GUIDELINES FOR 2016 (WSDD-143)

There were two comments to the draft version of this directive:

**Comment #1** – When will the 2016 Lower Living Standard Income Level (LLSIL) be updated in CalJOBS<sup>SM</sup>?

**Resolution** – The Employment Development Department (EDD) anticipates the LLSIL tables in CalJOBS to be updated in the coming weeks. Although the *Workforce Innovation and Opportunity Act* application in CalJOBS requires family size and income to determine an individual's low-income status, Local Workforce Development Areas may refer to the tables provided in this directive to assist staff with the low-income determination until the updates are made.

**Comment #2** – The figure used for a 'Family of 5' is incorrect. Could the EDD correct the 'Family of 5' and 'Each Additional' figures?

**Resolution** – The EDD corrected these figures. The 'Family of 5' figure was changed from \$53,654 to \$53,564 and the 'Each Additional' figure was changed from \$8,992 to \$9082. These changes are reflected in Attachment 1.